

## BYLAWS

### SOUTH CAROLINA SOCIETY OF CHAPLAINS (SCSoC)

A Personal Membership Group of the  
South Carolina Hospital Association (SCHA)

Amended September 2011

#### ARTICLE I – ORGANIZATION

The SCSoC is organized for charitable, scientific and educational purposes as a non-profit association. The SCSoC shall be conducted at all times so that no part of its income or earnings will inure to the benefit of any member, director, officer or other individual. Upon dissolution, termination, or winding up of the affairs of the SCSoC, the assets shall be distributed to the SCHA.

#### ARTICLE II – PURPOSE

The purpose of SCSoC shall be:

- A. To exchange and disseminate information concerning chaplaincy.
- B. To raise the awareness of administrative professionals and the general public regarding the importance of pastoral care in the healing and caring process.
- C. To provide educational and research opportunities for those who provide chaplaincy.
- D. To offer an opportunity for fellowship of members.
- E. To promote cooperation and maintain communication with state, regional and nationally recognized chaplaincy and pastoral care organizations.
- F. To promote and encourage professional certification by chaplains through nationally recognized chaplaincy and pastoral care.
- G. To promote and encourage the hiring and appropriate organizational placement of professionally trained and certified chaplains.

### ARTICLE III – MEMBERSHIP

A. The membership of the SCSoc shall consist of the following types:

Professional Members –. This membership is primarily for chaplains of SCHA member hospitals and other professionally certified chaplains. Only Professional Members may vote or hold office in SCSoc.

Others person interested in participating in Society activities, Professional chaplains, Volunteer chaplains and others interested in chaplaincy and pastoral care throughout the state of S.C. are ask to contribute \$25.a year to the society.

B. Application for membership shall be made to the SCHA.

### ARTICLE IV – VOTING

Professional members of the SCSoc shall be eligible to vote in elections or on other issues affecting the SCSoc.

### ARTICLE V – DUES

Membership dues of the SCSoc shall be established by the Board of Trustees of the SCHA.

### ARTICLE VI – MEETINGS

There will be at least two general meetings of the SCSoc each year. Executive and other “called” meetings will be at the discretion of the Executive Committee.

### ARTICLE VII – OFFICERS

The officers of the SCSoc shall include a President, President-Elect, Secretary, and Immediate Past President.

To qualify for office, an individual must have been an active Professional member of the SCSoc for at least one year and throughout the period of his or her term of office. All offices shall be for two-year terms. Officers shall assume office at the conclusion of the meeting at which they were elected.

The duties of the officers shall be as follows:

A. President: The president shall preside at all meetings of the SCSoc and shall serve as chairperson of the Executive Committee. It shall be the president’s responsibility to supervise the activities of the SCSoc, to appoint the chairpersons and members of each standing and

special committees, to present an annual report to the membership and to perform such other duties as may be authorized by the membership.

- B. President-Elect: The president-elect shall, in the absence or incapacity of the president, perform all duties and assume all responsibilities of the president. The president-elect shall also perform such other duties as assigned by the president.
- C. Secretary: The secretary shall prepare minutes for the SCSoc and Executive Committee and present to SCHA for distribution. Meeting notices will be distributed by SCHA.
- D. Others as appointed by the President and Executive Committee

#### ARTICLE VIII – COMMITTEES

The President is authorized to delegate certain functions to other individuals or committees. Among the functions that may be so delegated are the following: executive, nominating, education and program function and communications.

- A. Executive Committee: The Executive Committee shall include the President, President-Elect, Secretary, Immediate Past President, and other professional chaplain or pastoral care organization representatives. The Executive Committee shall act on behalf of the SCSoc between regular meetings of the SCSoc and call special meetings of the same.
- B. The Executive Committee will prepare a slate of candidates for president-elect, secretary. Any member of the SCSoc may recommend a candidate to the Executive Committee. The Executive Committee shall present a list of candidates, at least one month prior to the last meeting of the year, to members of the SCSoc of Chaplains.
- C. The Executive Committee shall be responsible for planning educational events for Society meetings.

#### ARTICLE IX – OPINIONS STATEMENTS

The SCSoc may not publish or issue any guidelines, opinions or public statements without the prior approval of the South Carolina Hospital Association (SCHA).

#### ARTICLE X – AMENDMENTS

These bylaws may be amended by a two-thirds vote of the Professional members present and voting at any meeting of the SCSoc. Notice of proposed changes shall be sent to all members at least two weeks in advance of the time they will be submitted to the members for a vote.